

USATaxHelp.com

Business Organizer

Please return to:

YOUNG & COMPANY, LLC

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Hardworking Taxpayer - _____

For the Year - _____

BALANCE SHEET - Selected Accounts (Looking for changes from prior year)

As of 12.31.XX

Cash in the Bank (Account 1)

Cash in the Bank (Account 2)

Accounts Receivable (if accrual basis)

List of Assets Acquired This year

*(if they are included in
above expenses, how
much, where)*

Did you dispose of
any assets that appeared
on prior year taxes?

Accounts Payable (if accrual basis)

Documentation on
outstanding loans
to financial institutions
*(if applicable, where
are the payments
included in expenses)*

Please include any other relevant
information

Signature

Title

Date

Hardworking Taxpayer - _____				
INCOME STATEMENT		Actual	Projection	Difference
Revenues		Year _____	Year _____	Year _____
Sales	\$	\$	\$	
Cost of Sales				
Beginning Inventory (at Cost)	\$	\$	\$	
Purchases				
Freight				
Miscellaneous				
Less Ending Inventory (at Cost)				
Total Cost of Sales	\$	\$	\$	
Gross Profit	\$	\$	\$	
Operating Expenses				
Advertising	\$	\$	\$	
Auto/Truck				
Credit Card Charges				
Donations				
Dues & Subscriptions				
Insurance-Employee				
Insurance-Business				
Insurance-Officer Disability				
Insurance-Officer Health				
Insurance-Officer Life				
Meals & Entertainment				
Miscellaneous				
Office Supplies				
Professional Fees				
Rent-Equipment				
Rent-Space				
Repairs & Maintenance				
Salaries & Wages-Officer				
Salaries & Wages-Other				
Supplies				
Taxes-Miscellaneous				
Taxes-Payroll				
Telephone				
Travel				
Uniforms				
Total Operating Expenses	\$	\$	\$	
Pre-Tax Income	\$	\$	\$	
Note: We only need the ACTUAL for this tax year.				
The projection column for next year is for your consideration.				
You might project monthly, again, for your own benefit.				